



**Extended Day Program
Pre-K Extended Day Program
2024-2025 School Year**

The Pre-K EDP charges are included in the tuition amount with the exception of any late pick up charges.

LATE POLICY: There will be a \$3.15 per minute charge up to 5:05 pm and a \$5.15 per minute charge thereafter.

We will use the account information that you provide on your Direct Tuition Withdrawal Authorization form for any late pick up charges.

Parents and/or guardians consent to pay in a prompt, timely manner.

_____ Father/Guardian _____ Date

_____ Mother/Guardian _____ Date

Student Name(s) _____

SAINT ANDREW CATHOLIC SCHOOL
DIRECT TUITION WITHDRAWAL AUTHORIZATION FORM

Please mark all that apply. If a separate account is needed for each withdrawal please complete separate forms.

- New Student Account
- No Change
- Change in Previous Account Information

Please **ATTACH A VOIDED CHECK.** (Do Not attach a deposit slip)

Name (as shown on bank account) _____

Address _____

City/State/ Zip _____

Home Phone/ Daytime Phone _____ / _____

Student Name/ Grade _____ / _____

Checking___ Savings___

FINANCIAL INSTITUTION _____

TRANSIT ROUTING NUMBER

BANK ACCOUNT NUMBER

I authorize Saint Andrew Catholic School to automatically deduct my monthly EDP Tuition Payments from the above referenced account. I understand that this authorization will remain in effect until I provide written notice of termination in such a time and in such a manner as to afford Saint Andrew Catholic School a reasonable opportunity to act on it (*a minimum of 7 business days' notice prior to effective date*). I understand that it is my responsibility to notify Saint Andrew Catholic School of any changes in student(s) enrollment. I understand that Saint Andrew Catholic School reserves the right to terminate this service at any time.

ACCOUNT OWNER'S SIGNATURE (Required for validation)

____/____/____
DATE

Terms of service: Debits will be made on the 15th business day of each month of each school year the student(s) is enrolled unless that day falls on a weekend or other bank holiday. In the event that the 15th falls on a non-banking day, the debit will be processed on the next available business day. Saint Andrew Catholic School is not responsible for bank account charges, NSF or other bank fees, or overdrafts caused by automatic transactions. SAINT ANDREW CATHOLIC SCHOOL will assess a \$25.00 fee on all transactions returned by the bank.